



NIIT UNIVERSITY
NH-8, Delhi Jaipur Highway
NEEMRANA – 301705, Dist. – Alwar (Rajasthan)

Wednesday, Oct 28, 2025

Ref. No. NU/IQAC/2025-26/20

Minutes of the 20th Meeting of the IQAC

1. Members Present: The 20th meeting of Internal Quality Assurance Cell (IQAC) was held on October 28, 2025, at 02:30 pm in the Senate Room, Academic Block AC-1, of NIIT University, Neemrana.

The following members were present at the meeting:

S. No.	Name	Role in IQAC
1	Prof. Prakash Gopalan	Chairperson
2	Prof. Parimal V. Mandke	Member from the Management
3	Maj. Gen. A. K. Singh	Senior Administrative Officer
4	Prof. (Dr.) Vandana Suhag	Director-IQAC
5	Dr. Shivendra Mathur	Senior Administrative Officer
6	Dr. Ritu Dangwal	Coordinator-IQAC
7	Dr. Ratika Kaushik	Member of HSS Area
8	Dr. Ganapathirao Maradana	Member of M&BS Area
9	Dr. Mamta Pankaj Jain	Member of MGT Area
10	Dr. Jetendra Joshi	Member of ECE Area
11	Dr. Utkarsh Raj	Member of BT&BI Area
12	Mr. Agnishwar Raychaudhuri (B.Tech. DS 2022-2026)	Student Member
13	Prof. Bishwajit Kundu	External Member (Academia)
14	Balakrishna Rao	CCC - Presenter
15	Dr Neha Tiwari	Research - Presenter
16	Dr Arghya Guchhait	CoE - Presenter
17	Prof. Ajay Kumar Singh	IP Policy - Presenter
18	Dr. Vinay K Kainthola	Library
19	Mr. Shail Din	Member



2. Members Absent (with or without leave):

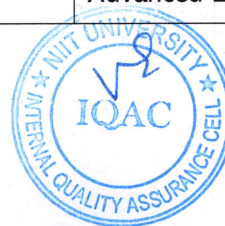
The following members were granted leave of absence in the meeting:

S. No.	Name	Role in IQAC
1.	Dr. Supratik Banerjee	Member of CSE Area
2.	Ms. Rainy Varshney (B. Tech Biotech 2022-2026)	Student Member
3.	Mr. Ronald Tony (B.Tech CSE 2016 -2020)	Alumni Member
4.	Ms. Tanu Agarwal (B.Tech BT 2015-2019)	Alumni Member
5.	Dr. Mani Madhukar	External Member (Employer)
6.	Dr. Harsh Vinayak	External Member (Industry)
7.	Mrs. Aarati Srivastava	External Member (Stakeholders)

3. Confirmation of Previous Minutes: Prof. Vandana Suhag, Director IQAC welcomed the members and invited them to the 20th meeting of IQAC. She placed the action items from the previous (19th) meeting and invited updates for review and discussion, thereafter.

4. Action Taken Report:

Agenda Item	Action Point	Status	Remarks
New Initiatives by TALF: IKS Electives (Vedic Sciences)	A few faculty members provided feedback on the IKS topics to be covered.	Done	Management faculty gave feedback to make the course aligned for management students
	Finalization of the course framework for next semester launch.	In Progress	Under Review in SAAM
Feedback Analysis of Stakeholders	Implement 10-point scale with descriptors.	In Progress	To be implemented in the upcoming January semester
	Pilot the new feedback format in the upcoming semester.	Deferred	No need to revise since only once implemented
	Automate feedback analysis with visuals/metrics.	Yet to start	Is with CCC
	Action plan for weak areas (infra/resources).	In Progress	The committee has submitted the report for the modernization of classrooms, which will be reviewed by the COO for further action
Report on Slow & Advanced Learners (Resonance-2024)	Update the learner policy that includes 'slow and advanced learner'	Completed	Guidelines on slow and advanced learners is available. The policy will be updated by the IQAC if needed.
	Enable ERP-based tracking of mentoring & progress.	Not Started	To be implemented in ERP by CCC.
	Document faculty mentoring evidence for review.	Not Started	This will be available in ERP once the above is implemented.
	Continue interventions for slow learners; advanced learners to get research & peer-teaching opportunities.	Completed	NU offers P2PL tutoring for slow learners. Tutoring opportunity for Advanced Learners.



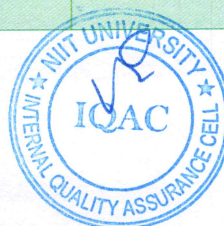
Research Updates	Encourage more extramural projects.	In Progress	Target setting regarding Project submission and Journal publications Area area-wise, is in progress
	Track research outputs area-wise for growth.	In Progress	
Result Analysis (Even Semester)	Implement result automation tools.	In Progress	
	Use result analysis for improvements, not just compliance.	Deferred	
Library – Digital & eContent Services	Submit an annual library innovation plan	In-process	
	Improve infrastructure (quiet zones, power outlets, working hours).	Completed	Quite zones - Deferred- Additional Space Required, now the library opens from 09:30 AM to 11:00 PM on all days except university holidays.
	Introducing self-registration kiosks & industry-student specific timings	Deferred	Proposed in the next financial year (2026-2027)

5. Agenda-wise Discussion and Resolutions:

Agenda Item	Discussion Summary	D: Decision	A: Action Point	Remarks
Research Incentives & Updates (Annexure-1)	15 PhDs awarded; 22 ongoing; 12 new admissions. 34 extramural funding proposals (1 granted, 1 rejected, 32 under review). - Publications, patents, copyrights, book chapters tracked; slight decline in Q1–Q4 journal quality. - Workshops for students/faculty, MoU for IP support, SDG-focused projects. - Incentive model for grants and copyright registration; patent publication fee reimbursement.	- Approve the incentive structure for extramural funding and copyright registration. - Endorse workshops and IP support initiatives. - Approve patent fee reimbursement policy.	- Implement incentive model. - Inform faculty about claims. - Update policy documents. - Submit quarterly research updates.	Quarterly updates required. Targeted mentoring for publication quality.
NUcleus 2.0 ERP (Annexure-2)	- NUcleus 2.0 aims for digital transformation via Academic ERP. - Modules: admissions, academics, Exams, Student accounting, placements, hostels etc. - Tech stack: ReactJS, NodeJS, Django, PostgreSQL,	- Confirm project kickoff, governance structure, and MVP scope. - Approve hybrid execution strategy (internal + partner) or buy SaaS.	- Continue demo series. - Complete fit-gap analysis. - Monitor delivery cadence.	Hiring developers on hold. Monthly/quarterly reviews scheduled.

	MongoDB, Azure/AWS, AI/ML. - Mobile app, integration with DigiLocker/NAD/LMS/CRM. - Project scope: Nucleus2.0, 8-month delivery. - Governance: Steering Committee, Program Owner, Project Manager - Demo series and SaaS fit-gap analysis ongoing.			
SOP for Make-up Exams (Annexure-3)	- SOP defines eligibility, process, and approval for make-up exams. - Applies to all students (UG, PG, Doctoral). - Valid reasons: medical, university representation, personal emergencies, exceptional cases. - Application via ERP within 2 days; supporting documents required. - Course-in-Charge is primary decision-maker; exceptions need Dean/President approval. - Make-up exams within 1 week; equal marks; records by CoE. - SOP reviewed/amended as needed.	- Approve SOP and process. - Course-in-Charge as decision authority. - President's approval for exceptions.	- Communicate SOP to students/faculty. - Update course handouts. - Maintain records in ERP.	Review SOP annually. Ensure timely communication.
Academic Performance & Attendance(Annexure-4)	- Study shows strong positive correlation between attendance and SGPA ($r = 0.70-0.93$). - Regression analysis: attendance explains 50–85% of SGPA variation. - Significant results in large samples; less so in small samples. - Consistent trend across programs (CSE, AI&DS, iMBA, etc.). - Attendance is a key predictor of academic success.	- Actively monitor and encourage attendance. - Use attendance as a metric for academic support.	- Implement attendance-based support policies. - Add attendance metrics to dashboards. - Promote awareness.	Include attendance in performance reviews.

Student Satisfaction Survey (Annexure-5)	1. Survey (Sep 2025) for B.Tech & IMBA students; 115 completed responses. 2. Strengths: communication, ICT use, teacher preparedness, and institutional support. 3. Areas for improvement: evaluation/feedback, mentoring, curriculum delivery, and exposure. 4. Mean rating $\approx$ 3.25. 5. Recommendations: revamp mentoring, improve feedback, strengthen curriculum, expand opportunities, sustain ICT strengths.	i. Revamp mentoring system. ii. Improve evaluation/feedback mechanisms. iii. Strengthen curriculum delivery. iv. Expand exposure/opportunities.	i. Mentor training and follow-up. ii. Regular feedback sessions. iii. Workshops for faculty. iv. More field visits/industry interactions.	Recognize effective practices. Track mentoring effectiveness.
Faculty Workload Guidelines (Annexure-6)	1. Policy ensures balanced teaching, research, mentoring, service, CPD. 2. UGC/AICTE aligned; flexible by role/rank. 3. Teaching load: Asst Prof 16 hrs, Assoc Prof/Prof 14 hrs, Prof (Inst Role) 10 hrs/week. 4. Mentoring: 100 hrs/year; project supervision varies by rank. 5. Research: 2 ABDC/Scopus publications/18 months. 6. Management faculty: lower teaching, more mentoring/development. 7. Workload reviewed annually.	i. Approve annual workload framework. ii. Role-based adjustments for leadership/research roles.	i. Communicate guidelines to faculty. ii. Review assignments annually. iii. Monitor compliance.	Management faculty have lower teaching load. Annual review required.
AAA & ISO Audit (Annexure-7)	1. CSE: Weak coding culture, limited electives, placement concerns, infra upgrades needed. 2. ECE: Low enrollment, outdated labs, lack of software, poor PhD support. 3. Management: Strong industry links, experiential pedagogy, infra gaps, branding issues. 4. Cross-cutting themes & strategic insights:	i. Approve curriculum / infrastructure reforms. ii. Expedite pending ISO audits. iii. Strengthen branding and outreach.	i. Implement reforms/upgrades. ii. Complete pending audits. iii. Enhance digital presence.	Achieve 100% audit completion. Alumni engagement for outreach.



	admissions, faculty, infra, curriculum, branding. 5. ISO: 11/15 audits done; 4 pending (Academics, HR, Language Lab, Sports).				
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6. Other Matters: IP Policy Benchmarking (with the permission of the Chair)

Agenda Item	Discussion Summary	Decision	Action Point	Remarks
IP Policy Benchmarking (Annexure-8)	1. Compared IP policies of NIIT Univ, IIT Delhi, JNU, Shoolini. 2. NIIT: PCEC admin, ownership by resource use/agreement. 3. IIT Delhi: Board/Director admin, detailed appeals/infringement handling. 4. JNU/Shoolini: Basic structure, less detail. 5. NIIT policy needs expansion for best practices, governance, stakeholder clarity.	i. Revise and expand NIIT IP policy. ii. Strengthen governance and benchmarking. iii. Increase stakeholder awareness/training.	i. Draft revised policy. - Conduct workshops. - Publish updates. ii. Formalize PCEC role.	Ensure periodic review/version control. Use IIT Delhi as benchmark.

7. Concluding Remarks:

The meeting successfully addressed a wide range of strategic, academic, administrative, and policy-related matters. Each agenda item was discussed in depth, and actionable resolutions were adopted to strengthen institutional effectiveness and academic quality at NIIT University.

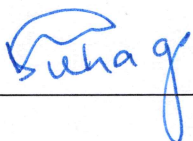
- **Research Promotion:** Approval of incentive structures for extramural funding and copyright registration reflects a strong commitment to fostering a vibrant research culture.
- **Digital Transformation:** The formal kickoff of **NUcleus 2.0** marks a significant milestone in the university's journey toward becoming a digitally enabled institution.
- **Academic Integrity:** The adoption of a standardized SOP for make-up examinations ensures fairness and transparency in academic processes.
- **Student Success:** Data-driven insights into attendance and performance reinforce the importance of consistent engagement, leading to targeted support strategies.
- **Student Satisfaction:** The survey analysis has led to actionable steps to enhance mentoring, curriculum delivery, and experiential learning opportunities.
- **Faculty Workload:** The structured workload framework aligns with UGC/AICTE norms while supporting faculty development and institutional goals.
- **AAA & ISO Compliance:** Strategic resolutions from the AAA and ISO audit reviews will guide improvements in curriculum, infrastructure, branding, and governance.
- **IP Policy Review:** Comparative analysis with peer institutions has led to a resolution to revise NIIT University's IP policy for greater clarity, governance, and alignment with national standards.

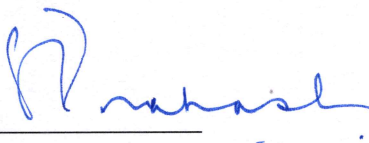


The IQAC appreciates the active participation of all stakeholders and reaffirms its commitment to continuous quality enhancement. All action items will be monitored through quarterly reviews, and progress will be reported in the next cycle.

The Chairperson thanked all members for their constructive insights. Agreed action points will be monitored by coordinators and reviewed in the next meeting.

Signatures

IQAC Director: 

Chairperson (Head of Institution): 

Enclosures (if any):

- Copy of previous minutes
- Supporting documents for agenda items

